

2022 Water Distribution Civil Support Work Order Contract – CO-00498

Adam Aranda, P.E.

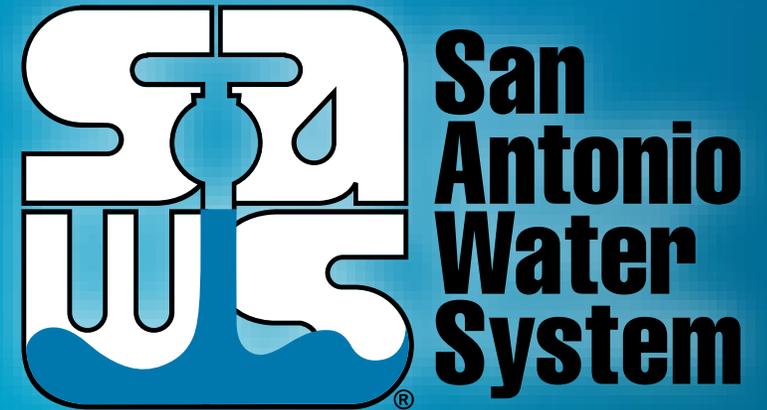
Project Engineer

Susan Rodriguez

Contract Administrator

Marisol V. Robles

SMWVB Program Manager, SAWS



Non- Mandatory Pre-Bid Meeting

January 5, 2022

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Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.

Agenda

- General Information
- Project Information
- SMWB
- Contract Solicitation Website – Recent Changes
- Vendor Registration
- Key Reminders
- IFB Schedule
- Bid Packet Preparation
- Contract Requirements
- Contact Information
- Project Overview
- Supplemental Conditions
- Special Conditions
- Special Provisions

General Information

- This is a Non-Mandatory pre-bid meeting
- Attendees should sign-in via chat on WebEx
- This presentation and the attendance sheet will be posted to the SAWS website
- Construction services being procured through IFB

Project Information

2022 Water Distribution Civil Support Work Contract

| | |
|-----------------------|--------------|
| Construction Estimate | \$144,000.00 |
| Contract Duration | 365 Days |

Aspirational SMWB Goal

| Industry | Aspirational SMWB Goal |
|--------------|------------------------|
| Construction | 20% |

The aspirational SMWB goal is 20% of your total bid price.

Minimum Qualifications for SMWB recognition:

- **Certification required from the South Central Texas Regional Certification Agency.**

www.sctrca.sctrca.org

- All SMWBs must be “small,” and have SBE certification at minimum.
- MBE, WBE, SBE (Includes “HUB” Program.)

- **Must have a local office or local equipment yard.**

Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**
A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.
- **Q: What if I am having trouble finding SMWB subcontractors?**
A: The certification agency has a search portal at www.sctrca.sctrca.org. Or you may email the SMWB Program Manager with the scopes of work you are seeking. You will receive lists of local SMWB-certified firms to contact.
- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**
A: If your firm is SMWB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.
- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**
A: All subcontractors and suppliers (both SMWB and Non-SMWB) need to be included in the GFEP.
- **Q: What if I have questions about the GFEP?**
A: Please contact the SMWB Program Manager at 210-233-3420, or at Marisol.Robles@saws.org. GFEP questions can be asked at any time before the submittal is due.

Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

1. Subcontractor & Supplier Payment Tracking
2. Subcontractor and Supplier Additions or Substitutions
3. Must be Current and Accurate before Retainage is released

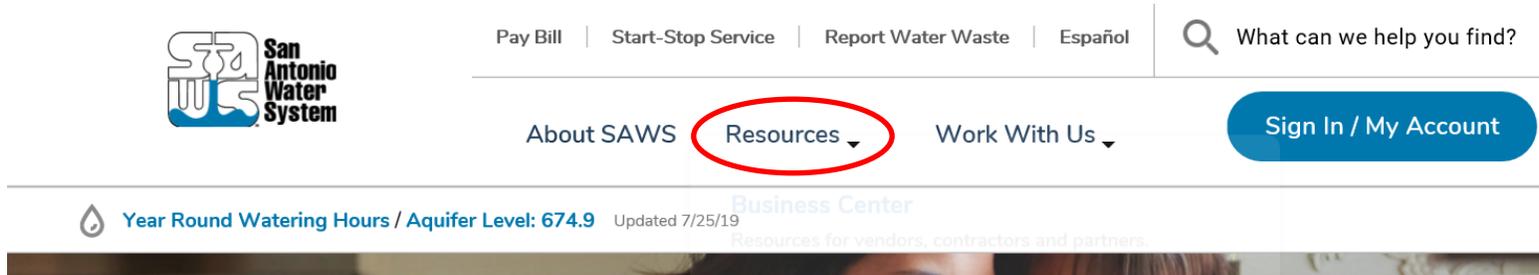
<https://saws.smwbe.com>



The screenshot shows the homepage of the San Antonio Water System's Subcontractor Payment & Utilization Reporting System. The page features a blue header with the San Antonio Water System logo on the left, "OUR MAIN SITE" in the center, and a "CONTACT SUPPORT" button on the right. The main content area has a background image of industrial water treatment equipment. The title "Subcontractor Payment & Utilization Reporting System" is prominently displayed in white text, with a "Log In" button below it. Below the title, there are three columns of links: "System Training" (with a "Training" button), "About the System" (with an "Information for Vendors" button), and "Account Access" (with "Account Lookup" and "Forgot Password" buttons). A footer at the bottom states: "The Subcontractor Payment & Utilization Reporting System is powered by B2Cnow Software © Copyright 2018."

Contract Solicitations Website – Recent Changes

- To locate the Contract Solicitations website choose Resources



- At the drop down menu choose Contract Solicitations



Contract Solicitations Website – Recent Changes

- Choose the specific project
- The following buttons are now located under the advertisement:
 - Notify Me
 - Plan Holder's List
 - Downloads
 - Plans
 - Specs
 - Addendums
 - Geotechnical Data Report



The screenshot displays a project advertisement for a "Non-Mandatory Pre-Bid Meeting" on August 6, 2019. Below the meeting details, there are three main sections: "Notify Me" with a "Subscribe" button, "Plan Holders List" with a "View List" button, and "Downloads". The "Downloads" section lists two PDF documents: "Specifications" and "Plans", both dated July 31, 2019, with a note that users must be logged in to access them. A red arrow from the text on the left points to the "Notify Me" button in the screenshot.

Non-Mandatory Pre-Bid Meeting
10:00 AM, Tuesday Aug. 6, 2019
San Antonio Water System Customer Service Building, 2800 U.S. Hwy 281 N, San Antonio, Texas 78212; Conference Room CR-C145

Notify Me
Receive updates sent straight to your inbox.
[Subscribe](#)

Plan Holders List
View plan holders list.
[View List](#)

Downloads

Specifications
Jul. 31, 2019
Note: You must be logged in to access this document.

Plans
Jul. 31, 2019
Note: You must be logged in to access this document.

Vendor Registration & Notification (VRN)

- Please register through SAWS Vendor Registration Program on the SAWS website at www.saws.org to ensure access to the latest information.
- To receive updates on specific projects, registered vendors must 'Subscribe' to the project by selecting the project, and clicking 'Subscribe' under the Notify Me box.

https://apps.saws.org/Business_Center/Contractsol/



Notify Me

Receive updates sent straight to your inbox.



Subscribe

Key Reminders

- All questions should be sent in writing to the corresponding Contract Administrator by email or fax.
- Please identify the project by its associated solicitation number.
- Contractors should not contact the SAWWS project engineer, the consultants for this project, or any other SAWWS staff up until Board award.
- Late bids will not be accepted, and will be returned unopened.
- Due to the COVID-19 emergency and to protect the health of the public, SAWWS is implementing new procedures for the submission of bids.
- Bids will be received either Electronically or through Sealed bids.
- Electronic bids will be received via the secure SAWWS FTP site.
- Sealed bids will be received by Contract Administration, 2800 U.S. Hwy 281 North, Tower II, Customer Center Building, via a drop box located on the left wall when walking through the first set of double glass doors of the main Tower II entry on the north side of the building.
- If bids will be delivered in person to SAWWS, Bidders should allow sufficient travel time.

IFB Schedule

Questions Due

January 10, 2022 - 4:00 pm

Bids Due

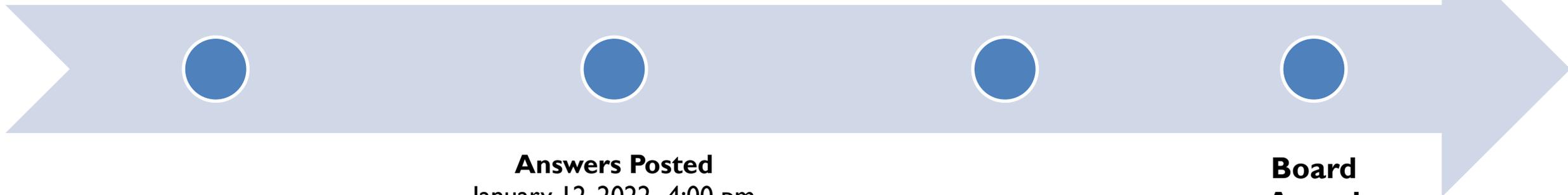
January 19, 2022 10:00 am

Answers Posted

January 12, 2022- 4:00 pm

Board Award

March 1, 2022



Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications
 - All items due with the bid
- Double check all mathematical calculations and verify all extensions
- Addendums are acknowledged on the Bid Proposals
- References and contact information must be verified prior to submitting bid(s)

Contract Requirements

Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Certified payroll to be submitted on weekly basis
- Wage decisions are included within the specifications
- Contractors to utilize LCP Tracker
- Site visits are random and unannounced
- Interviews will be Conducted and will be private & confidential
- Payroll records are subject to review
- All apprenticeship programs will need to be approved by Department of Labor prior to starting
- Contractors are responsible for sub-contractor payroll
- Late payrolls delay contractor payments from SAWS

Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs
 - Pollution Liability is required
 - Maintain insurance coverage during the construction of this Project
- Compliant prior to executing the contract
- Will ask for insurance prior to Board award to expedite execution of the contract
 - Any deficiencies must be corrected prior to Board award

Contact Information

| Contact Name | Title | Telephone Number | Email address | Project |
|-------------------|------------------------|------------------|--------------------------|----------|
| Susan Rodriguez | Contract Administrator | 210-233-3070 | Susan.Rodriguez@saws.org | CO-00498 |
| Marisol V. Robles | SMWB Program Manager | 210-233-3420 | Marisol.Robles@saws.org | |

Project Overview

- The San Antonio Water System is soliciting proposals for the purpose of retaining a Contractor to furnish all labor, materials, equipment, and supervision to assist in the inspection of water distribution mains throughout SAWS Condition Assessment Program.
- Schedules will be provided through each work order proposal before any condition assessment is to begin.
- Unspecified work order contract
- Throughout SAWS Service Area.
- Total of twenty nine (29) Line Items located within the Bid Proposal (pages BP-1 through BP-4)

Supplemental Conditions

Pages SS-I through SC-4

- Contractor shall obtain and pay for all permits
- Project signs shall comply with COSA regulations
- Documentation and tracking through CPMS

Special Conditions

Pages SC-1 through SC-7

– SC-2.02 Work Orders

- One work order for each condition assessment inspection
 - Will include multiple locations
- To include:
 - System maps with location, key assets, and boundaries
 - Photos
 - As-builts with callouts defining required effort
 - Shutdown maps identifying valves if required
- Mandatory pre-construction meeting for each WO
 - Between Contractor, SAWS, and the CA Vendor

Special Conditions

Pages SC-1 through SC-7

– SC-2.02 Work Orders

- Preliminary Site Investigation
 - Any businesses, residences, or facilities affected by construction
 - Traffic control
 - Valves requiring locating and/or exposure
- Fee Proposal
 - After site investigation and pre-construction meeting
 - To include required line items
 - To include proposed schedule of work
 - Within 14 days of pre-con meeting
- NTP after proposal is accepted by SAWS

Special Conditions

Pages SC-1 through SC-7

– SC-2.04 Performance Time

- Non-Emergency
 - Commence within 14 days of NTP
 - Completed by agreed upon Schedule of Work
 - SAWS may extend due to unforeseen circumstances
- Emergency
 - During working hours (7am-5pm)
 - Mobilization within 2 hours
 - Only during planned timeframes

Special Conditions

Pages SC-1 through SC-7

– SC-2.10 Tapping of Pipelines

- To be determined dependent on CA technology used
- Details provided in Appendix A
- CSC hot taps must be performed by original manufacturer (15% markup)

– SC-2.12 Miscellaneous Allowance

- Payment of services required due to CA results encountered during CA and leak detection inspections
- Time and Materials, 15% markup allowable

Special Provisions to the Technical Specifications

Pages SPTS-1 through SPTS-3

- **100.3 Standby Support Services**
 - Crew to follow CA vendor for potholing services
- **804.9 Excavation, Trenching and Backfill**
 - General Potholing on an hourly rate, hydro-vac
 - Dewatering Pump on an hourly rate
- **826 Valve Box Adjustments**
 - Valve box maintenance, including exposure, cleaning, removing of water, and clearing of pavement

QUESTIONS?

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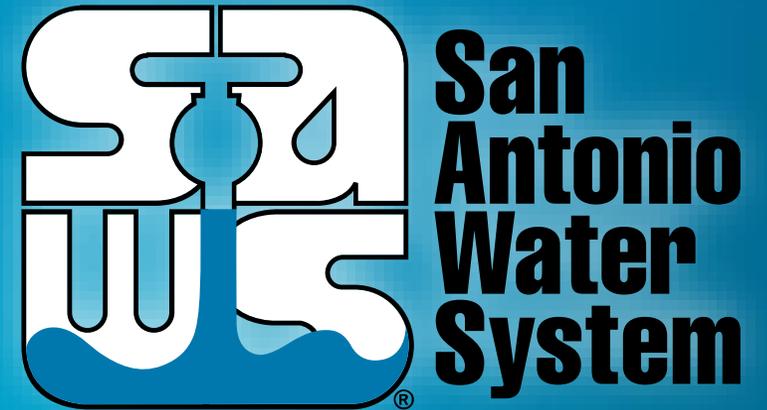
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